

NORTHERN RAILWAY

DRM Office
S.E.Road, New Delhi

No.10-T/SD/21/2025/Safety

Dated: 25.06.2025

All Concerned Branch Officers,
NR, DLI Division.

Divisional Safety Drive No. 21/2025

Sub: Special Safety Drive for Safety in Trolley operation.

Ref: (i) PCSO/L. No. 81-T/SD/13/2025/SAFETY dated 24.06.2025.
(ii) Rly Board letter no. 2025/safety-I/3/6 dated. 24.06.2025.

A Special Safety Drive of 15 days should be launched from 25-06-2025 to 09.07.2025 covering all aspects of use of inspection trolleys (including push trolleys, moped trolleys, light moped trolleys, etc.)

During the Drive, it should be ensured that trolleys and their users have been provided with all requisite equipment and are being used as per extant rules and guidelines. Also, sufficient trolley refuges have been made available as per extant guidelines and local conditions. All PWIs (including JEs and SSEs/ P. Way) should be counseled for safe working and their knowledge and application of rules regarding safe use of trolleys should be verified. Special emphasis should be given on awareness of safe working of trolleys in double/ multiple line sections. The Drive should be carried out by branch officers of the Engineering Department in DLI division.

The Drive shall be coordinated by Engineering Departments/ Branches. Name-wise record of each PWI counseled with mobile number, the counseling officer, the discrepancies found and the ameliorative actions taken shall be kept by the Branch Officer's and the same may be called for by this office at short notice.

It is reiterated that each and every supervisory official of the engineering department, who is required to use trolleys of any kind on railway tracks, is to be covered under this drive.

Progress report of the drive shall be forwarded to this office on daily basis by 09:00 am in the format prescribed in Annexure 'A'. Also, a google sheet is being shared at the link <https://docs.google.com/spreadsheets/d/1z23ttEugVyRwP6cfSCr3SUG6qgJE1bq3fJPDZXZ4foHI/edit?usp=sharing>. Branch Officers are expected to keep

Updating the summary position in this sheet on daily basis. This link of the sheet should not be circulated but used only by the Branch Officer's.

Compliance report of the drive with major discrepancies and remedial action taken should be sent to this office by 10.07.2025 positively for further submission to HQ.

DA: as above

Jyoti Sangwan
25-6-25
Sr. Divisional Safety Officer
S.E.Road, DRM Office
New Delhi

Copy:-

1. PCSO/HQ Office Baroda House/NDLS
2. DRM/DLI
3. ADRM/infra, ADRM/admin, ADRM/OP

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For kind information please

concerned/DLI Division
Northern Railway.

Joint Safety Drive:- 22/2025

Subject:- Rectification of SWR and Traction Working Rule Diagrams (TWRD).

In connection with the rectification of SWR and Traction working rule diagrams (TWRDs), A joint Safety Drive No. 22/2025 is being launched for a period of 15 days w.e.f. 27.06.2025 to 11.07.2025.

The primary objective of this comprehensive drive is to find out deficiencies, inaccuracies, and inconsistencies within Station Working Rules (SWR), Gate Working Rule (GWR) and the accompanying Traction Station Working Rule Diagrams (TSWRDs). The drive aims to ensure the following:

- All TSWRDs provided at stations are **100% accurate** and precisely confirm to the contents and instructions stipulated in the SWR.
- Conversely, all instructions and procedural guidelines provided within the SWR are **faithfully and accurately reflected** in the corresponding TSWRDs, establishing a single, consistent, and reliable source of truth for all electrified section operations.
- This drive will address all identified discrepancies and errors across the division in SWR, GWR, SWRD & TSWRD.

SCOPE

This drive will encompass a detailed, station-by-station review and verification process across all sections of Delhi Division. It will specifically focus on:

- **SWR:** Reviewing all relevant sections pertaining to all deficiencies including elementary sections, sectors, sub-sectors, and OHE operational instructions.
- **Gate Working Rule (GWR):-** Reviewing all relevant sections pertaining to all deficiencies.
- **Traction Station Working Rule Diagrams (TSWRDs):** Examining all TSWRDs available at stations.
- **Ground Reality:** Where necessary, physical verification on-site will be conducted to confirm the accuracy of diagrams and rule descriptions against the actual OHE and signaling infrastructure.

PARTICIPATING DEPARTMENTS AND TEAMS

This drive mandates a collaborative, inter-departmental approach to ensure comprehensive verification and consensus. Joint teams will be constituted as follows:

- **Operating:** Represented by SS/Sectional Traffic Inspectors.
- **Signal & Telecommunication (S&T):** Represented by Sectional Senior Section Engineers (SSE)/Signal

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Traction Distribution (TRD): Represented by Sectional SSE/TRD.
 SSE/P.Way: Represented by Sectional SSE/P.Way.

The drive will be conducted systematically by joint teams, who will begin by gathering the latest versions of the SWR and TWRDs for all assigned stations and finalizing a detailed visit schedule to ensure minimal operational disruption. During station visits, teams will meticulously review the relevant SWR sections and the TWR Diagrams available, thoroughly cross-referencing all OHE elements, operational instructions, and descriptions between the diagrams and the SWR to ensure precise correspondence. Any inconsistency, inaccuracy, missing information, or outdated detail identified will be immediately logged in a standardized format, noting the location along with documenting the nature of the discrepancy, and potential operational impact, with on-ground verification conducted for complex cases as needed. Following this, for each logged discrepancy, the joint team will propose the necessary corrections, draft revisions for affected SWR pages, GWR pages, SWRD & TWRDs, and formally document these proposed corrections, which will then be signed off by the participating sectional supervisors.

Under the above safety drive, the Station Superintendents (SS) of all stations, in coordination with the Senior Section Engineer (SSE)/Signal, Senior Section Engineer (SSE)/P.Way, and Senior Section Engineer (SSE)/Traction Distribution (TRD) of their respective beats, will study the Station Working Rules, Station Working Rule Diagrams, Traction Station Working Rule Diagrams and Gate Working Rules of their stations. Thereafter, a joint report compiling the deficiencies found in the assessment will be prepared, in the prescribed format. The said report will then be submitted by SS to their Sectional Traffic Inspector (TI).

Subsequently, the Sectional Traffic Inspectors will review the reported deficiencies and prepare a final report for onward submission to Division. This final report, duly signed by TI, will be forwarded to the Traffic Inspector/Station Working Rules (SWR) in the Operating Department, Divisional Office for further necessary action within 7 days of receipt of the Joint Report.

Station	Chapter/Appendix	Chapter No.	Para No.	Deficiencies

Station	Item	Whether Available (Yes/No)	Deficiencies
	SWRD		
	TSWRD		
	GWRD		
	BOC		
	Panel Diagram		
	Any other Appendix/Annexure, if missing or is deficient		


Sr. DOM/G


Sr. DNE/TRD


Sr. DENC


Sr. DOP

NORTHERN RAILWAY

DRM Office
S.E.Road, New Delhi

No.10-T/SD/23/2025/Safety

Dated: 03.07.2025

All Concerned Branch Officers,
NR, DLI Division.

Divisional Safety Drive No. 23/2025

Sub: Special drive on SPAD covering all LPs, ALPs, Track Machine Operators and Tower Wagon Operators at all locations of Indian Railways.

**Ref: (i) PCSO/L.No. 81-T/SD/14/2025/SAFETY dated 03.07.2025.
(ii) Rly Board letter no. 2025/Safety-I/3/7 dated. 02.07.2025.**

A Special Safety Drive for 15 days starting from 03.07.2025 to 17.07.2025 covering all crew lobbies, Track Machine Depots and Tower Wagon Depots for the following aspects involving all Loco Inspectors and Safety Counselors of Loco of DLI Division covering following items: -

I. Checking of driving practice of Crew (LP, ALP, Tower Wagon operator, Track Machine operator) with respect to:

- a. Train control on yellow signal and train control in gradients so as to stop promptly at Red signals; control of trains in automatic block system.
- b. Following all speed restrictions meticulously.
- c. Following caution orders.
- d. Crew's braking technique for different types of load.
- e. Road learning of track machine operators and tower wagon operators, and their competency certificates.
- f. Reporting of unusual by crew.
- g. Proper road learning, availability of appropriate competencies of crew driving a particular type of train; no overdue examination, training or courses.
- h. Road learning of yards by LP and ALP.
- i. Ensuring that LP/ ALP have understood and acknowledged all circulars timely.
- j. Train driving in one-train-only sections, where such working is in practice; by checking of loco SPM records for proper stopping, etc.
- k. Proper signal-exchange.
- l. ALP keeping one hand on emergency brake valve when approaching restrictive signal aspects.
- m. Crew keeping mobile phones switched off when working trains.

II. Counseling the Crew by Loco Inspectors at the time of signing on and before taking charge of the train for safe train working practices.

III. Offline special counseling of aspects for safe driving in aspects where the crew has been found lacking during audits/counseling in (I) and (II) above.

It should be ensured that all staff (LP, ALP, Track Machine Operator, Tower Wagon Operator) are covered during this Special Drive.

In this drive, officers of Traffic, Safety, TRD (for tower wagon), Engineering (for Track Machine) and Loco operation Department, from Assistant scale to selection grade will be involved

Effective follow up action should be taken on all deficiencies and irregularities noticed during the drive.

Sr. DSOs may also critically analyze complete short comings to identify systemic deficiency and action taken/planned to be taken should be sent to this office daily by 9:00 AM in the format prescribed in Annexure 'A'. Also a google sheet is being shared at the link https://docs.google.com/spreadsheets/d/1tg7w8NtHiPj8vAgD-IP3KOfNW9JYL17fYvy1E3_eUN4/edit?usp=sharing. Branch Officer's are expected to keep updating the summary position in this sheet on daily basis. This link of the sheet should not be circulated but used only by the Branch Officer.

The detailed record of drive shall be maintained by the Branch Officers as same may be asked by this office whenever required. Compliance report of the drive with irregularities and remedial action taken should be sent to this office by 18.07.2025 positively for further submission to HQ Office.

DA: as above

Jyoti Sangwan 3-7-25
Sr. Divisional Safety Officer
S.E.Road, DRM Office
New Delhi

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